

Q & A about E-contributions

- Q. What is electronic contribution?**
 A. Electronic contribution is an automatic transfer program that allows you to make contributions to Rye House via Spirit of St. Stephen's without writing checks. Transfers can be charged directly to your checking account or to your credit card, you decide.
- Q. What are the advantages of electronic contribution?**
 A. It saves you time! It simplifies your life! You also help Rye House via Spirit of St. Stephen's stabilize its budget and save money.
- Q. Is electronic contribution risky?**
 A. Electronic contribution is less risky than check contribution. It can't be lost, stolen, or destroyed in the mail, and it has an extremely high rate of accuracy.
- Q. What if I try electronic contribution and don't like it?**
 A. You can cancel your authorization for electronic contribution at any time by notifying us in writing. But, once you've enjoyed the convenience, time and money savings of electronic contribution, we doubt you'll want to go back to making contributions the way you did before.
- Q. How do I sign up for electronic contribution?**
 A. Go to our web site, click Donate then click e-contributions. Or complete and sign the authorization form and return it to us, or drop the authorization form in the collection plate.
- Q. What if I change bank accounts or credit cards?**
 A. Go to our web site, click Donate then click e-contributions. Or simply complete a new authorization form. Return the form to us or place it in the collection plate.
- Q. What if I want to change the amount of my contribution?**
 A. Go to our web site, click Donate then click e-contributions. Or simply complete a new authorization form. Return the form to us or place it in the collection plate. If the bank account stays the same, you do not need to attach another voided check.
- Q. When and how is my electronic contribution automatically deducted from my account?**
 A. Depending on which method you choose, your specific contribution is electronically transferred directly from your checking or savings account to Spirit of St. Stephen's account on the date(s) you specify, or it is charged to your credit card account on the date(s) you specify.
- Q. Without a cancelled check, how can I prove I made my contribution?**
 A. Your bank statement or your credit card statement gives you an itemized list of electronic transfers. It is proof of contribution.
- Q. How much does electronic contribution cost?**
 A. It costs you nothing and saves you time. Transfers from your checking account cost Spirit of St. Stephen's 25¢ per transfer. Charges to your credit card cost Spirit of St. Stephens about 3%.
- Q. What if I have other questions?**
 A. Contact a member of the Rye House or Spirit of St. Stephen's Finance Committee (Henry Bromelkamp 612-767-6716).

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You can set up and/or manage your e-contributions yourself online at www.spiritofststephens.org click Donate then click e-contributions.

AUTHORIZATION FOR AUTOMATIC WITHDRAWAL OF FUNDS

Spirit of St. Stephen's Catholic Community

DESIGNATED FOR RYE HOUSE

Name _____

Address _____ CityStateZIP _____

Telephone _____ Email _____



How often?

- ONE TIME
 Weekly (on Monday) Semi-monthly (1st AND 15th)
 Monthly (on the 1st) Monthly (on the 15th)

How much? \$_____ for Rye House

Please debit my contribution from my (fill in either Bank Account or Credit Card box):

Bank Account: Savings (attach a deposit slip) Checking (attach a voided check)

Routing number: _____ (on bottom of check between symbols  and )

Account number: _____

Credit Card: Visa MasterCard Discover Card

Credit Card Number: _____ Expiration: ____/____

Name on card: _____

Billing Address, if different from above:

I authorize the Spirit of St. Stephen's Catholic Community to process debit entries to my account or charge my credit card, as indicated above. I understand that this authority will remain in effect until I provide reasonable notification to terminate this authorization.

Signature

(as appears on account): _____ Date: _____

Mail or fax this to Rye House or Spirit of St. Stephens,
 or online www.spiritofststephens.org click Donate then click e-contributions.